

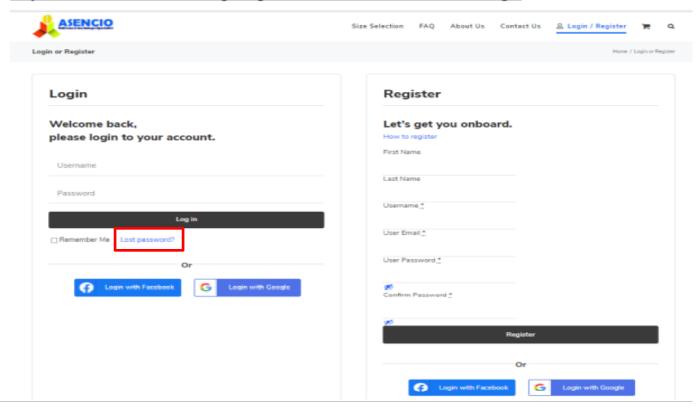
# **ONLINE ORDERING GUIDE FOR FAS**

- 1) Please go to our website <a href="www.asencio.com.sg/">www.asencio.com.sg/</a>
  - For new user: Click on Login to do a one-time registration.\*
  - \* You MUST provide your child's details in your account in order to view and purchase the required items.
    - For existing users: Please login with your ID and password.
    - For existing users: Forget password, click on the lost password to reset the password

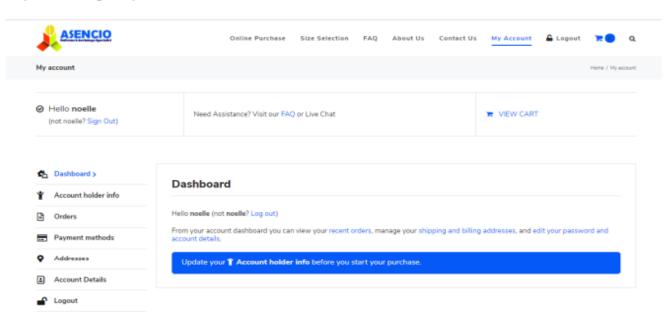
Below are the steps to register an online account:

## **How to Register**

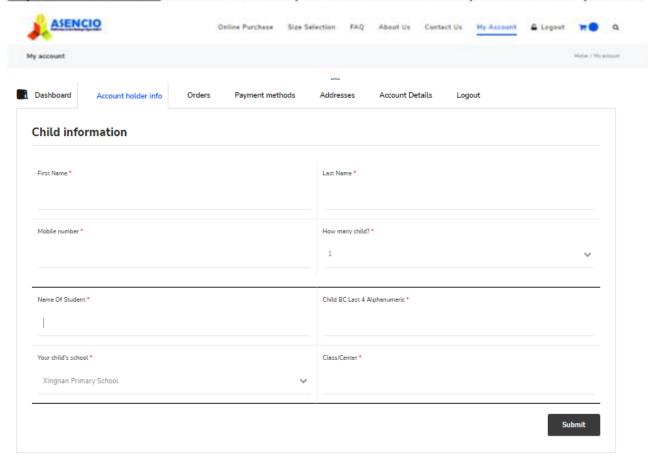
### Step 1 - Create an account through Register or Connect with Facebook/Google



### Step 2 - After login to your Dashboard, click on Account Holder Info



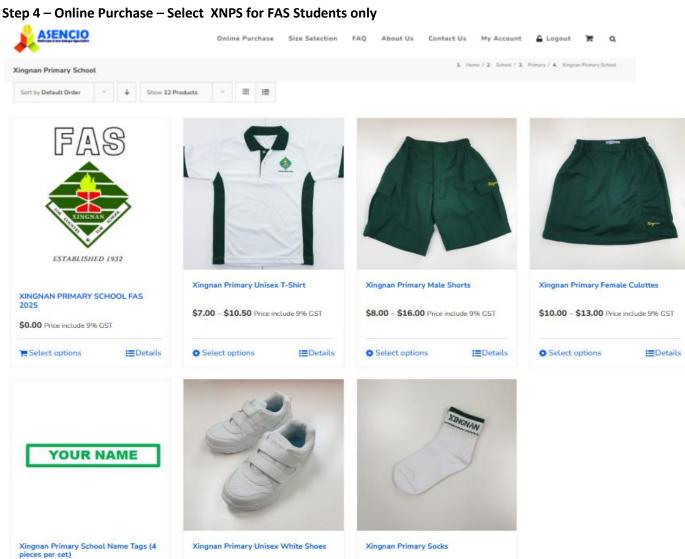
Step 3 - Enter child's info., then Click Submit and you will be able to browse the products related to your school



\$4.50 Price include 9% GST

Select options

**:**■Details



\$2.00 Price include 9% GST

:**■**Details

Select options

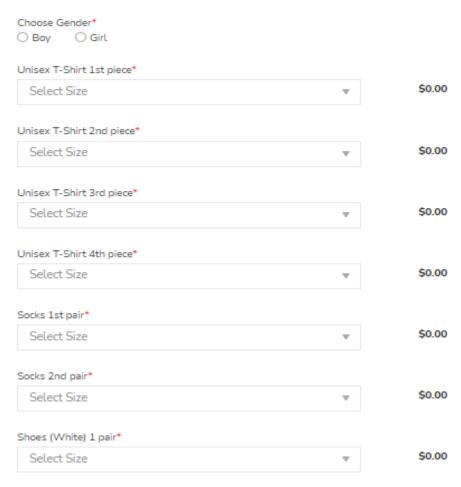
\$16.00 Price include 9% GST

Select options

**⊞**Details

Step 5 – Choose Gender then select size and enter child's name in the name tag box if needed.

## Xingnan Primary FAS Uniform



Xingnan Primary School Name Tags (4 pieces per set)

\$4.50 Price include 9% GST

# 4 pieces per set

SKU: WJWXNP-ITE-NAME

Categories: Nametag, Xingnan Primary School

Tag: Name Tags



Name Tag delivery is estimated to be between 4 to 6 weeks.

Please check and confirm the color before purchasing.

If your name tag is ordered together with uniforms and/or textbooks, the rest of the items will be sent to you first, and name tag will be mailed to you separately.

Step 6 – Input Personal Information then add to cart.

# **Personal Information**

Parent / Guardian Name*	
Email*	
Contact Number*	
Student's Full Name*	
BC Last 4 Alphanumeric*	
Class/Center*	
FAS Reference Number*	
xnpsfas2026	

Step 8 - Items appear in the cart then apply Promo Code once completed submission for all your children.

Last but no least proceeds to check out and select appointment date & time for self-collection at the school.

